

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
9/10 CENTER AUDITORIUM  
May 24, 2016 - 7:00 PM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:15 P.M.**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

Dean A. Snyder, President - <i>present</i>	(Operations Committee)
Ann M. Wuertz, Vice President - <i>present</i>	(Education & Policy Committees)
Stuart C. N. Deets - <i>present</i>	(Finance Committee)
Brenda L. Geist - <i>present</i>	(Operations Committee)
Bashera Grove - <i>present</i>	(Policy Committee)
James Hills - <i>present</i>	(Education & Finance Committees)
Laurie C. Knecht - <i>present</i>	(Operations Committee)
Thomas Siedenbuehl - <i>absent</i>	(Finance & Policy Committees)
Deborah L. Thompson - <i>present</i>	(Education Committee)

**Student Representatives**

Andrew Scott Patterson, Senior Class Representative - *present*  
Kameron Reeves, Junior Class Representative - *present*

**General Counsel**

Judy Shopp, Esquire - *present*

**Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning - *present*  
Ronald G. Kabonick, Director of Business Administration & School Board Secretary - *present*  
Jason Palaia, Director of Elementary Education & Special Education (K-5) - *present*

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

## **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

*Addition(s):*

Addendum to the Agenda

2. E. CHESCO Net Contract
2. F. Coatesville Area Federation of Educational Employees (CAFEE) Collective Bargaining Agreement
2. G. Termination
3. H. Student Handbooks for the 2016-2017 School Year
4. E. Approval of North Brandywine Middle School as Polling Place

Motion: Ann Wuertz

Second: Stuart Deets

Vote: 8-0-0

## **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the April 26, 2016 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Ann Wuertz

Second: Stuart Deets

Vote: 7-0-1

Abstained: Thompson

## **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the May 10, 2016 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: James Hills

Second: Stuart Deets

Vote: 8-0-0

## **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- Sharon Ross: Custodial Contract

## **EXECUTIVE SESSION**

- An executive session was held on Monday, May 23, 2016 for legal and personnel reasons
- An executive session was held on Monday, May 9, 2016 for legal and personnel reasons.

## **STUDENT REPRESENTATIVE’S REPORT**

The student representative’s report was provided by Kameron Reeves, and Andrew Scott Patterson as he delivered his final student representative’s report. The Board presented Andrew with a plaque of recognition and wished him farewell as he graduates with the Class of 2016. Andrew is looking forward to attending the Temple University in the fall and will major in theater!

## **SUPERINTENDENT’S REPORT**

The superintendent’s report was provided by Dr. Cathy Taschner. Included was a duet by two of the District’s teachers, Mark Lisney and Jessica Bien! Dr. Taschner also introduced three newly hired members of the CASD administrative team.

## **IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
June 09, 2016	~	Last Day of School for Students	All Schools
June 10, 2016	~	Last Day of School for Teachers	All Schools
June 14, 2016	6:00 PM	All Committees & Special Meeting	9/10 Center Auditorium
June 28, 2016	7:00 PM	School Board Meeting	9/10 Center Auditorium

## **SPECIAL REPORTS**

### **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

#### **1. CONSENT AGENDA (Dean Snyder, Board President)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

*Items to be removed from Consent Agenda:*

- 2. D. 2. a. 1) Human Resources – New Appointment – Administration: Jeffery Colf
- 2. D. 2. a. 2) Human Resources – New Appointment – Administration: Rebecca Richardson
- 2. F. Cville Area Federation of Educational Employees Collective Bargaining Agreement
- 4. A. Y.M.C.A. City Camp Request to Waive Fees at Scott Middle School
- 4. E. Approval of North Brandywine Middle School as Polling Place

Motion: Stuart Deets

Second: Deborah Thompson

Vote: 8-0-0

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Bills Payable list, as presented. (*Enclosure*)

B. **IXP Corp. Video Surveillance Design & Project Management Project Contract Extension**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract extension to the Agreement with IXP Corporation, as presented.

C. **Church of Coatesville Lease Addendum**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Lease Agreement with the Church of Coatesville, as presented. (*Confidential Enclosure*)

D. **Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented.

1. **Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

1) Bublavi, Ashley, 2<sup>nd</sup> Grade Elementary Teacher for the Reeceville Elementary School. Letter Dated: 5/9/2016. Reason: Personal. Effective: 6/10/2016.

2) Layfield, Rebecca, Physical Education Teacher for the North Brandywine Middle School. Letter Dated: 5/13/2016. Reason: Retirement. Effective: 6/10/2016.

b. CATSS

1) Maxwell, Debra, Special Education One on One Aide for the Friendship Elementary School. Letter Dated: 5/17/2016. Reason: Retirement. Effective: 6/9/2016.

c. EXTRA DUTY

1) DiGuiseppe, Alex, Student Council Advisor for the Scott Middle School. Letter Dated: 5/12/2016. Reason: Personal. Effective: 6/10/2016.

2) Jamison, Stephen, 8<sup>th</sup> Grade Football Coach for the South Brandywine Middle School. Letter Dated: 5/5/2016. Reason: Personal. Effective: 5/5/2016.

3) Pearson, Eric, Assistant Football Coach for the South Brandywine Middle School. Letter Dated: 5/16/2016. Reason: Personal. Effective: 5/16/2016.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Colf, Jeffery, Principal for the South Brandywine Middle School. Posted: 4/09/2016. Salary: \$115,000 (Prorated). BA – History, University of South Florida. MA – Educational Leadership, Nova Southeastern University. Certifications: Administrative I Principal K-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

Jeffery Colf Principal @ SBMS
Approved
Vote: 8-0-0

Motion: Dean Snyder      Second: Laurie Knecht      Vote: 8-0-0

- 2) Richardson, Rebecca, Assistant Principal for the Coatesville Area Senior High School. Posted: 1/25/2016. Salary: \$98,000 (Prorated). BA – Liberal Studies, Elementary Education, Humboldt State University. MA – Educational Leadership, California State University. Certifications: Administrative I Principal K-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

Rebecca Richardson Asst. Principal @ CASH
Approved
Vote: 8-0-0

Motion: Stuart Deets      Second: Ann Wuertz      Vote: 8-0-0

b. CATA

- 1) Shoher, Stacy, School Psychologist for the Coatesville Area School District. Posted: 12/2/2015. Salary: \$53,833 (Prorated). Years of Exp.: 3 (Candidate has 1 ½ years closely related job experience; per CATA Contract, two (2) years closely related job experience equals (1) year educational experience with no more than four (4) years' salary credit being given). Temporary Professional Contract. BA – Psychology, Kutztown University. MS – Clinical Psychology, West Chester University. Doctorate – Clinical Psychology, Immaculata University. Certifications: School Psychologist PK-12. Effective: 6/6/2016. SP4: Approved. Pending 168 Forms.
- 2) Taylor, Stephanie, School Psychologist for the Coatesville Area School District. Posted: 12/2/2015. Salary: \$51,333 (Prorated). Years of Exp: 5 (Candidate has 3 years military service; per CATA Contract, twenty (20) months military service equals (2) years educational experience). Temporary Professional Contract. BA – Psychology, National University. MS – School Psychology, National University. Certifications: School Psychologist PK-12. Effective: 5/27/2016. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) ESY Teachers for the Coatesville Area School District. Posted: 2/16/2016. Salary: \$33/Hour. Effective: 6/27/2016. SP4: Approved. Pending 168 Forms.

Annamarie Conner

Briana Strickland

- 2) Miller, Karena, ESY Teacher for the Coatesville Area School District. Posted: 2/16/2016. Salary: \$33/Hour. Effective: 6/27/2016. SP4: Staff.
- 3) Eppehimer, Lisa, ESY Special Education Instructional Aide for the Coatesville Area School District. Posted: 2/16/2016. Salary: \$12.50/Hour. Effective: 6/27/2016. SP4: Approved. Pending 168 Forms.
- 4) Trgovic, Jessica, Summer School Teacher for the Coatesville Area School District. Posted: 1/15/2016. Salary: \$33/Hour. Effective: 6/27/2016 – 8/4/2016. SP4: Approved. Pending 168 Forms.

3. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Gray-Bolden, Anthony, Assistant Principal for the South Brandywine Middle School. Effective: 4/25/2016 - 6/03/2016.

b. CATA

- 1) Toth, Amy, Elementary Teacher for the Rainbow Elementary School. Effective: 8/23/2016 - 6/9/2017.

c. NON-CERTIFIED

- 1) Shesko, John, Police Officer for the Coatesville Area School District. Effective: 4/1/2016 - 5/20/2016.

4. **Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Voluntary Transfer of:

a. CATA

- 1) Cumens, Caitlin, move from 3<sup>rd</sup> Grade Teacher for the Rainbow Elementary School to 1<sup>st</sup> Grade Teacher for the Reeceville Elementary School. Effective: 2016-2017 School Year.
- 2) Guy, Donna, move from 4<sup>th</sup> Grade Teacher for the Caln Elementary School to 4<sup>th</sup> Grade Teacher for the Reeceville Elementary School. Effective: 2016-2017 School Year.

**5. Corrections**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Corrections as indicated:

a. CATSS

- 1) Burns, Marina, move from 4.75 Hour Instructional Aide and 2 Hour Cafeteria/Playground Aide for the Friendship Elementary School to 8 Hour Attendance Secretary for the Coatesville Area Senior High School. Effective: 5/2/2016. (Corrected from 6.5 Hour Attendance Secretary on the 3/22/2016 Agenda).

**E. CHESCO Net Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Contract for Internet services with Chesconet, pending review of General Counsel. (*Confidential Enclosure*)

**F. Coatesville Area Federation of Educational Employees (CAFEE) Collective Bargaining Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Tentative Agreements between the Coatesville Area Federation of the Educational Employees (CAFEE) and the Coatesville Area School Board (Board of Directors) as ratified by CAFEE on May 21, 2016 and authorize the officers of the Board of School Directors to execute the collective bargaining agreement for a term beginning May 1, 2016 through June 30, 2018 after the officers of CAFEE execute same.

CAFEE Collective Bargaining Agreement  Approved  Vote: 8-0-0
--

Motion: Stuart Deets

Second: Ann Wuertz

Vote: 8-0-0

**G. Termination**

**RECOMMENDED MOTION:** That the Board of School Directors approve Hearing Officer James E. Prendergast's Proposed Findings of Fact and Conclusions of Law regarding the Danette Murphy matter recommending that the Coatesville Area Board of School Directors uphold the School District's decision to terminate Danette Murphy, and approve her termination. (*Confidential Enclosure*)

**3. EDUCATION COMMITTEE (*Deborah Thompson, Chair*)**

**A. Independent Contractor Contract – Frederick Strong, Jr., LLC**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor's Contract with Frederick Strong, Jr., LLC for the school year 2015-2016.

**B. Chester County Intermediate Unit | Brandywine Virtual Academy Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement between CASD and the Chester County Intermediate Unit (CCIU) for services to be rendered by the Brandywine Virtual Academy, a program of CCIU.

- C. **Smile Pennsylvania Memo of Understanding**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Memo of Understanding (MOU) with Smile PA to provide dental exams and services as per the enclosed MOU.
- D. **Trip to Germany**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the German Club 2017 trip to Germany, as presented.
- E. **Trip to Argentina**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Spanish Club 2017 trip to Argentina, as presented.
- F. **Homebound Instruction**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Homebound Instruction for student #0020. (*Confidential Enclosure*)
- G. **Units of Study – Language Arts Planned Courses**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Units of Study as curricular resources for Language Arts K-8.
- H. **Student Handbooks for the 2016-2017 School Year**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the student handbooks for the 2016-2017 school year as presented.

4. **OPERATIONS COMMITTEE** (*Brenda Geist, Chair*)

A. **Request to Waive Fees – YMCA Coatesville City Camp – Scott Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees for the use of the gymnasium at Scott Middle School from June 13<sup>th</sup> through August 19<sup>th</sup> 2016, as amended below.

YMCA Request to Waive Fees Approved Vote: 8-0-0
---

Motion: Brenda Geist                      Second: Laurie Knecht                      Vote: 8-0-0

**RECOMMENDED AMENDMENT:** *Calculations based on the Board's direction that there will be no charge for utilities used during the time summer camps are in session for the School District.*

Amendment Approved Vote: 8-0-0
--------------------------------------

Motion: Deb Thompson                      Second: James Hills                      Vote: 8-0-0

B. **Request to Waive Fees – Black Top Classics Basketball Camp – Scott Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees for the use of facilities at Scott Middle School on July 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> 2016.



- C. **Request to Waive Fees – Back to School Event – Scott Middle School**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees for the use of facilities at Scott Middle School on Friday, August 19, 2016.
- D. **Lincoln University Lease**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the lease of Lincoln University, as presented.
- E. **Approval of North Brandywine Middle School as Polling Place**  
**RECOMMENDED MOTION:** That the Board of School Directors approve North Brandywine Middle School as a polling place for future elections.

North Brandywine Polling Place Approved Vote: 8-0-0
--

Motion: Stuart Deets

Second: Ann Wuertz

Vote: 8-0-0

5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)

- A. **Policy 200 – Enrollment of Students – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 200, as presented.
- B. **Policy 201 - Admission of Students – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 201, as presented.
- C. **Policy 202 - Eligibility of Nonresident Students – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 202, as presented.
- D. **Policy 203 - Immunizations and Communicable Diseases – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 203, as presented.
- E. **Policy 203.1 - HIV Infection – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 203.1, as presented.
- F. **Policy 204 - Attendance – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 204, as presented.
- G. **Policy 205 - Postgraduate Students – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 205, as presented.
- H. **Policy 206 - Assignment within District – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 206, as presented.

- I. Policy 207 - Confidential Communications of Students – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 207, as presented.
- J. Policy 208 - Withdrawal From School – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 208, as presented.
- K. Policy 209 - Health Examinations/Screenings – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 209, as presented.
- L. Policy 209.1 - Food Allergy Management – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 209.1, as presented.
- M. Policy 210 - Medications – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 210, as presented.
- N. Policy 210.1-Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors–2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 210.1, as presented.
- O. Policy 211 - Student Accident Insurance – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 211, as presented.
- P. Policy 212 - Reporting Student Progress – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 212, as presented.
- Q. Policy 214 - Class Rank – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 214, as presented.
- R. Policy 215 - Promotion and Retention – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 215, as presented.

### **PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Linda Messenger: Legal Cost Control Contract
- 2) Vince Rose: Accolades to employees District employees.

**ADDITIONAL BOARD MEMBERS' REPORTS**

Brenda Geist will attend the next C.C.I.U. Board meeting to be held on May 25, 2016 at 7:30 p.m.

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 8:24 p.m. on a motion by Ann Wuertz.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

---

Ronald G. Kabonick, School Board Secretary

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.*